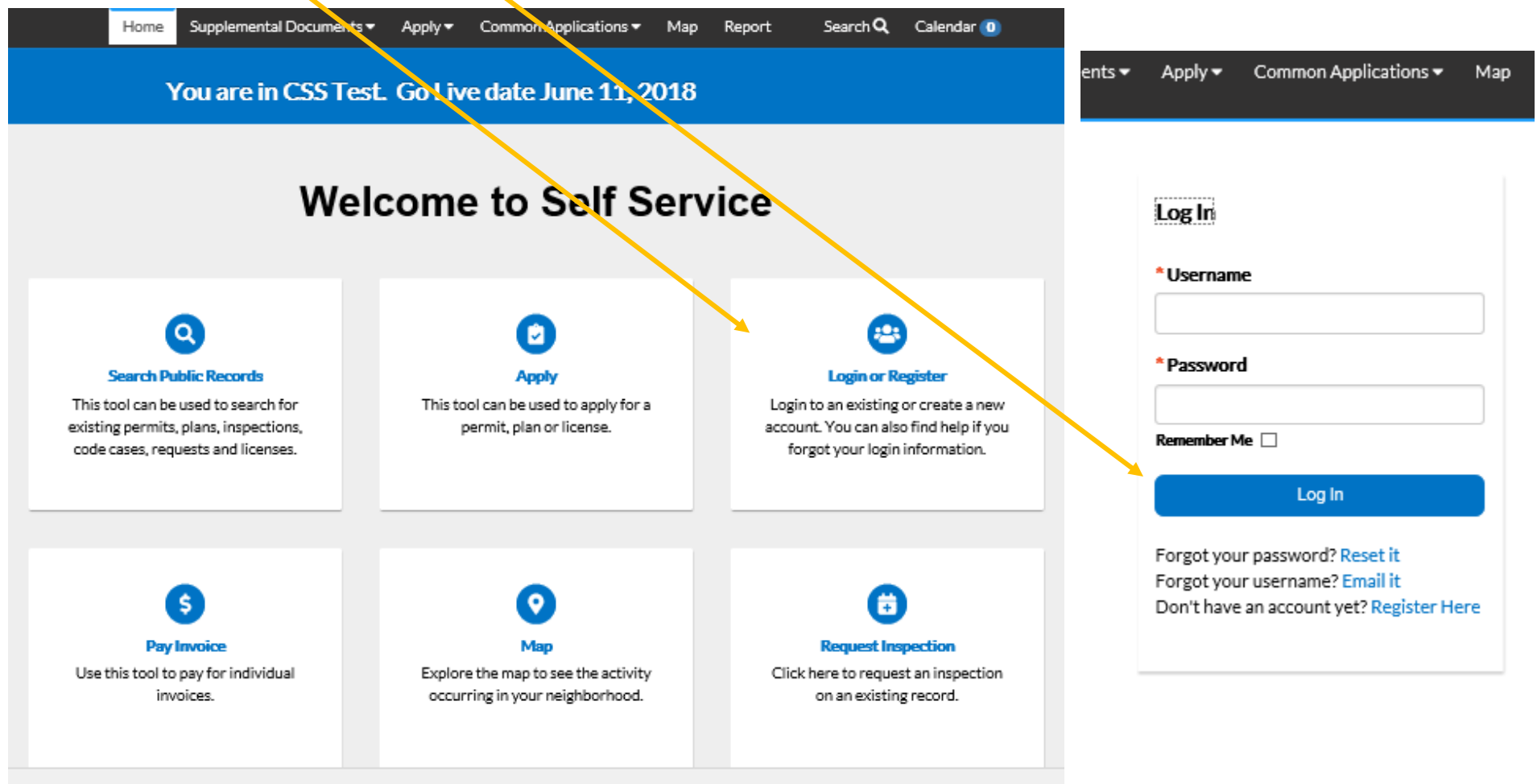


## How to Check Inspection Results

Access JCC PermitLink by selecting [www.jamescitycountyva.gov/permitlink](http://www.jamescitycountyva.gov/permitlink)

Note: If you are not yet registered on JCC PermitLink, please refer to the *How to Register in Permit Link* section of this guide.

**STEP 1:** Click “**Login or Register**”, then “**Log In**” to your account.



Home Supplemental Documents Apply Common Applications Map Report Search Calendar

You are in CSS Test. Go Live date June 11, 2018

## Welcome to Self Service

**Search Public Records**  
This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

**Apply**  
This tool can be used to apply for a permit, plan or license.

**Login or Register**  
Login to an existing or create a new account. You can also find help if you forgot your login information.

**Pay Invoice**  
Use this tool to pay for individual invoices.

**Map**  
Explore the map to see the activity occurring in your neighborhood.

**Request Inspection**  
Click here to request an inspection on an existing record.

**Log In**

\* Username  
[Text Input Field]

\* Password  
[Text Input Field]

Remember Me

Log In

Forgot your password? [Reset it](#)  
Forgot your username? [Email it](#)  
Don't have an account yet? [Register Here](#)

**STEP 2:** Click on **“Dashboard”**. Then, scroll down the page and select the **“Closed”** inspection under *My Inspections*. (Tip: Click the number, not the word “Closed”)

The screenshot shows the user dashboard with the following sections:

- Navigation Bar:** Dashboard (highlighted with a yellow arrow), Home, Supplemental Documents, Apply, Common Applications, View, Map, Report, Search, Calendar.
- Status Bar:** You are in CSS Test. Go Live date June 11, 2018
- My Permits:**
  - Attention: 1 (Building Re... 1)
  - Pending: 1 (Building Re... 1)
  - Active: 1 (Building Re... 1)
  - Draft: 0
  - Recent: 0
- My Plans:**
  - Attention: 6 (Conceptual... 4, Land Use 1, Site Plan 1)
  - Pending: 6 (Conceptual... 4, Land Use 1, Site Plan 1)
  - Active: 0
  - Draft: 0
  - Recent: 0
- My Inspections:**
  - Requested: 0
  - Scheduled: 0
  - Closed: 1 (Concrete... 1) (highlighted with a yellow arrow and text: "Closed" (click on number))
- My Invoices:**
  - Current: 0 (\$0.00)
  - Past Due: 1 (\$12,555.20)
  - Total: 1 (\$12,555.20)



**STEP 3:** From the list “My Existing Inspections”, select the desired inspection number.

### My Existing Inspections

101 mounts



Exact Match

Display

Closed

Select Inspection Type

Export

Sort

Relevance

Inspection Number	Inspection Type	Address	Status	Case Type	Case Number	Reinspection	Requested Date	Scheduled Date	Completed Date
<a href="#">ISRP-20-26318</a>	Infrastructure Inspection (Permit Version)	101 mounts bay	Closed	Permit	<a href="#">LDSW-20-0063</a>	No	02/03/2020	02/04/2020	02/03/2020
<a href="#">IBLD-18-0573</a>	CMU Pre-Grout	101 MOUNTS BAY RD Williamsburg, VA 23185	Closed	Permit	<a href="#">BLDR-18-2000</a>	Yes	06/11/2018	06/11/2018	06/09/2018



Select the Inspection number.



**STEP 4:** Click on “Checklist”.

Inspection Number: IBLD-19-18036

- Inspection cannot be printed at this time. You do not have access to it.

[Inspection Details](#) | [Tab Elements](#) | [Main Menu](#)

<b>Inspection Type:</b>	Foundation Walls and Piers	<b>Requested Date:</b>	07/09/2019	<b>Requested Time:</b>	12:00 AM
<b>Inspection Status:</b>	Passed	<b>Scheduled Date:</b>	07/09/2019	<b>Scheduled Time:</b>	12:00 AM
<b>Permit Number:</b>	BLDC-19-0116	<b>Completed Date:</b>	07/09/2019	<b>Completed Time:</b>	10:54 AM
<b>Inspector Name:</b>	[Redacted]				
<b>Main Address:</b>	[Redacted]				

- Locations**
- Contacts
- Checklist**
- Fees
- Attachments
- Previous
- More Info

[Locations](#) | [Next Tab](#) | [Inspection Details](#) | [Main Menu](#)

**Locations**





**STEP 5:** Any comments on the inspection results will appear under the “**Checklist**” subtitle.

Inspection Number: IBLD-19-18036

- Inspection cannot be printed at this time. You do not have access to it.

[Inspection Details](#) | [Tab Elements](#) | [Main Menu](#)

<b>Inspection Type:</b>	Foundation Walls and Piers	<b>Requested Date:</b>	07/09/2019	<b>Requested Time:</b>	12:00 AM
<b>Inspection Status:</b>	Passed	<b>Scheduled Date:</b>	07/09/2019	<b>Scheduled Time:</b>	12:00 AM
<b>Permit Number:</b>	BLDC-19-0116	<b>Completed Date:</b>	07/09/2019	<b>Completed Time:</b>	10:54 AM
<b>Inspector Name:</b>					
<b>Main Address:</b>	Williamsburg,VA 23185				

[Locations](#) [Contacts](#) [Checklist](#) [Fees](#) [Attachments](#) [Previous](#) [More Info](#)

[Checklist](#) | [Next Tab](#) | [Inspection Details](#) | [Main Menu](#)

Checklist

Sort  ▼

Checklist Item	Description	Passed	Comments	Order
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No records to display.