



Primitive Camping Guidelines Upper County Park 180 Leisure Road in Toano

YOUTH GROUP PRIMITIVE CAMPING AREA

INFORMATION:

- Primitive camping is offered September through mid-May, allowing for a better primitive experience.
- Use of this area is restricted to youth groups who are associated with a nonprofit organization such as boy scouts, girl scouts, 4-H clubs, church groups, etc. who are tent camping.
- Youth groups are defined as high school age or younger with a minimum youth to adult ratio of 4:1.
- The primitive camping area has no water, electricity, restroom building, showers, picnic tables, grills, fire rings or trash cans. A port-a-john is located 500 feet from the camping area.

RULES AND REGULATIONS:

- A reservation must be made in advance to use the primitive camping area. Reservations can be made up to 12 months in advance and no later than 14 days in advance of the dates of intended use. Reservations must be paid in full at the time of booking with a completed Group Camping Facility Request Form.
- Maximum group size is 75 campers.
- First time groups may be required to pay a deposit.
- No one aged 18 years or younger will be permitted to make a reservation for the primitive camping area. The person making the reservation shall be onsite with the group during the entire time of the reserved use and is responsible for overseeing all activities.
- Overnight parking shall be in designated parking spaces only. Motorized vehicles are not allowed in the camping area.
- Cutting, damaging or removing trees and/or vegetation is prohibited. No object may be driven into any tree, rock, shrub, sign, fence or other object in the Park. Deadwood on the ground can be picked up and used.
- Trenching or digging is prohibited.
- Fires must not be left unattended and be under control at all times. Burning of trash or any material which can carry sparks aloft is prohibited.
- Campers are restricted to the camping area after sunset.
- Alcohol, dogs and pets are prohibited.
- The camping area shall be kept clean and presentable during the reservation period.
- All trash, food and equipment must be removed from the camping area at the end of the reservation period.

- Reservations include camping area and trails only. Shelters, restrooms and event area are not included in reservation.

RESERVATION PROCESS AND FEES:

- Youth groups will contact the Park Administrative Coordinator for reservations at Stephanie.Debord@jamescitycountyva.gov or 757-259-5395.
- James City County/Williamsburg residents are \$50/night per group.
- Non Residents are \$75/night per group.
- Groups will access Park keys in a combo lock box on gate at front entrance. Combination will be given to the group leader at the time of reservation payment. Keys must be returned to lock box at the end of reservation.

Emergency Response Plan:

Current ways that police and fire can access the park when the entrance gate is locked.

- Fire Department has a “KNOX Box” located at the entrance gate and this box can only be accessed by them. The box has a key for all padlocks and a key for all building doors.
- Police Department has a blue and white combination “Kidde Lock Box” that has a key to the entrance gate and padlocks. The officers and emergency dispatch have the combination.

Different emergencies and directions that campers should follow:

Severe Weather:

- Campers will move to the large shelter that is located beside the pool. The shelter will give them a solid roof and concrete floor for protection. The group leader will take a roll call to ensure that all campers are present.
- Once the weather has cleared, the group leader will take roll call to ensure that all campers are still present and no one needs medical attention. If medical attention is needed, please contact James City County Dispatch at 911 or 757-566-0112.

Fire in the woods around the park:

- Campers will move to the open field by the entrance gate. The group leader will take roll call to ensure all campers are out of the woods. Group leader will contact James City County Dispatch at 911 or 757-566-0112.

Medical emergency:

- Group leader will have two campers respond to the cul-de-sac that is located by the pool and woods shelter. These campers will meet the Fire Department and direct them to the incident. Group leader will contact James City County Dispatch at 911 or 757-566-0112.

Lost camper:

- Once the group leader has determined that they do have a camper missing, contact James City County Dispatch at 911 or 757-566-0112. A group leader will respond to the cul-de-sac located by the pool and woods shelter to meet the Police Department.

Possible trespassers after the gate has been secured for the night:

- Group leader will contact James City County Dispatch at 911 or 757-566-0112; no camper should confront the person(s).