

\$50
Package



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James City County Recreation Center, 5301 Longhill Road

There is a maximum of twenty people total allowed in party room,
this includes all children, parents & guests.

Today's Date			
Name			
Street Address			
City, State, Zip			
Phone			
Email			
Day & Date of party			
# Of people attending		Ages of Children attending	

Parents, please review and sign acknowledgement of rules listed on back of this form.

Birthday Parties must be booked
at least two weeks in advance
and are ONLY available on:

Saturdays 1:15 - 3:15 p.m. Pool
or
Sundays 1:15 - 3:15 p.m. Gym

**\$50 package includes use of party room for two hours
and the use of the pool or gym for one of the two hours.**



Reservations will be accepted:

Starting April 1 for May, June, July and August of the same year.

Starting August 1 for September, October, November and December of the same year.

Starting December 1 for January, February, March and April.

Internal

Only: Staff Initials _____

Facility Contract #: _____



Please read the information below and sign at the bottom. Once you have completed it, you will be given a copy of this form along with your receipt and an Assumption of Risk and Release Form that is to be filled out and signed by your guests. If you have any questions about the information in the form, we will be happy to answer them for you.

General Guidelines and Rules

<p>1. We will be able to access the party room only 15 minutes prior to our party time.</p>	<p>2. We will have all parents fill out and sign an Assumption of Risk and Release Form before their children can participate in our party.</p>
<p>3. We will give the completed Assumption of Risk and Release Form to the Front Desk before our guests enter the pool or gymnasium.</p>	<p>4. We understand that our party group is allowed to use either the pool or gym (which one determined during booking) for only one hour during our reservation.</p>
<p>5. Number of children, adults and guests attending will not exceed twenty persons.</p>	<p>6. Adult to child ratio for gym use: There will be one adult in the gym for every six children.</p>
<p>7. Adult to child ratio for the pool use: There will be one adult in the water for every four children.</p>	<p>8. We are responsible for cleaning the room at the end of our party (all trash in trash cans; all personal items removed from the room, kitchen and refrigerator).</p>
<p>9. Our reservation is for two hours, any additional time will be at a reservation rate of \$30 per hour.</p>	<p>10. The room will be inspected by a staff member and found to be in satisfactory condition. If left in an unsatisfactory condition, additional fees may be imposed.</p>
<p>11. If we need to cancel or change our reservation, we understand that it must be done a minimum of seven days in advance of party date. Refunds on reservations will be assessed a 10% processing fee if done seven days in advance.</p>	<p>12. We must adhere to all posted rules and regulations and understand that James City County reserves the right to stop/prohibit use at any time if any of the above rules are violated.</p>
<p>13. We agree to indemnify and hold harmless James City County, its agents and employees from any and all liability or damages resulting from use of the indoor facility.</p>	<p>14. We understand a minimum of seven (7) days is needed to cancel or change our reservation. All refunds on reservations will be assessed a 10% processing fee.</p>

Swimming Pool Rules

<p>1. Proper bathing suits are required: cutoffs are not permitted. Infants must wear approved swim diapers.</p>	<p>2. Patrons aged 5 and younger must be directly supervised (within arm's reach) by an adult age 16 or older. Supervising adult must be in the water in proper bathing suit attire.</p>
<p>3. Patrons aged 6-11 must take a swimming proficiency test in order to enter the water without adult supervision.</p>	<p>4. Patrons aged 6-11 who do not pass the proficiency test must be directly supervised (within an arm's reach) by an adult age 16 or older. Supervising adult must be in the water in proper bathing suit attire.</p>
<p>5. No more than four children (aged 11 and younger) may be supervised by one adult</p>	<p>6. The use of profanity is strictly prohibited</p>
<p>7. Running, Pushing, dunking, climbing on equipment and horseplay is prohibited.</p>	<p>8. Diving, back dives and flips are prohibited.</p>
<p>9. Food, candy, gum, drinks and glass containers are prohibited.</p>	<p>10. Patrons with skin disease (s), open wounds, nasal or ear discharge, inflamed eyes or any communicable diseases are not allowed in the pool.</p>
<p>11. Playpens are not permitted in the pool area. Infants and toddlers must be directly supervised at all times.</p>	<p>12. Lap lanes must be shared and are for water walkers and lap swimmers only.</p>
<p>13. Use of swimming accessories and flotation devices shall be regulated by pool staff.</p>	<p>14. Water wings are not allowed. Only Coast Guard approved flotation devices are allowed.</p>

Date of Party: _____ Time of Party: _____

Parent's Name: _____

Parent's Signature: _____

Phone: _____ Email: _____